

Please include this checklist with your application materials.

Name: _____ Phone Number: _____
(check one) home cell work

Email Address: _____

Check the following tasks as you complete them.

Pasco-Hernando State College online application

PHSC Student ID Number (issued when you apply online) _____

Official Transcript (check one)

Requested official transcript of bachelor degree be sent to PHSC

Date Requested _____

or

_____ Included official SEALED transcript in mailed packet.

Complete the following forms and include them in your application packet. Initial next to each item to verify that the form is complete and included in the packet. Note: You may want to make copies for yourself before mailing originals to the EPI office.

_____ EPI Alternative Certification Program Application

_____ Professional Reference Form

_____ Field Experience Request Form

_____ Copy of Statement of Status of Eligibility (**Eligible Status**)

_____ Copy of FTCE Test Score Report for General Knowledge and Subject Area Exams (**Passed**)

_____ Essay about your philosophy of teaching or why you want to be a teacher

_____ Florida Educator Accomplished Practices (FEAPS) Completed Self-Assessment

By signing below, I attest that the information provided on this application is true and accurate to the best of my knowledge.

Signature

Date

All required documentation must be provided. Incomplete applications will not be considered nor processed until all required documentation has been provided to the EPI Director. Required documents may be mailed or emailed to:

Educator Preparation Institute Attn: Arts and Sciences
Pasco-Hernando State College
10230 Ridge Road, New Port Richey, FL 34654-5199

EPI Office: (727) 816 - 3471
Arts and Sciences Office: (727) 816 - 3325
Email: artsandsciences@phsc.edu

(Please Print Legibly)

Date: _____

Last Name: _____ First Name: _____ Middle Initial: _____

Social Security Number: _____ - _____ - _____

Address: _____
Street Apt.# City State Zip

Home Phone: _____ Work: _____ Cell: _____

Email Address: _____

1) Please indicate your degree type and major (check one)

Bachelor's Master's Ed.D. Ph.D.

Major _____ GPA (Bachelor's) _____

College Attended (Bachelor degree only) _____

2) What level do you plan to teach? (check one)

Elementary (K-6)

Middle School (5-9) Subject Area(s) _____

High School (9-12) Subject Area(s) _____

3) How did you hear about the Educator Preparation Institute and the Alternative Certification Program? (check all that apply)

Student Teacher Advisor News Article

Brochure Website _____ Other _____

Personal identifying information such as a social security number will be treated as confidential and will not be disclosed to any third party except as required or authorized by law.

Return to: Educator Preparation Institute Attn: Arts and Sciences
Pasco-Hernando State College
10230 Ridge Road, New Port Richey, FL 34654-5199

Phone: (727) 816 - 3471
Email: artsandsciences@phsc.edu

To Be Completed By Applicant						
I understand that I cannot be considered for admittance to the EPI program until one professional reference is included in my program application packet. I have communicated with the following reference and s/he has agreed to complete this recommendation based on his/her knowledge of my personal attributes and abilities.						
Applicant Name:				Date:		
	<i>Last</i>	<i>First</i>	<i>M.I.</i>			
To Be Completed By Professional Reference						
This candidate has applied to the teacher certification program at Pasco-Hernando State College and has given your name as a reference. This reference form will be included in the applicant's file for review by appropriate supervisors and also may be show to the applicant upon request. Your evaluation will be a service to the program, the applicant and his/her future students. You can either return this completed form to the applicant to be included in his/her application packet, or you can mail the completed reference form to the EPI office using the address at the top of this form.						
I have known this applicant as a/an:		employee <input type="checkbox"/>	student <input type="checkbox"/>	co-worker <input type="checkbox"/>	volunteer <input type="checkbox"/>	personal acquaintance <input type="checkbox"/>
Dates of length of time you have known the applicant (mm/yr): From / to /						
Please rate the applicant in each area by placing a check mark in the rating column. If you wish to submit additional information, please sue reverse side or separate sheet. Thank you.						
Reference Comments						
Professional Qualities	High 5	4	3	2	Low 1	
Communication skills (oral, written, listening)						
Sympathetic understanding and treatment of others						
Attendance/punctuality						
Ability to work with others						
Ability to accept evaluation/criticism of performance						
Appropriate attire/appearance						
Adaptability/flexibility						
Judgment/common sense						
Dependability/reliability						
Attitude/cooperation						
Leadership						
Are you comfortable with this person working with children?						
	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, please explain (Use reverse side if necessary):			
Additional Comments: (Use reverse side if necessary)						
Printed Name of Reference			Telephone Number:			
Street Address:			City, State, Zip Code			
Signature of Reference			Date			

Please return completed reference form to the applicant or mail or email a scanned copy directly to:
 Educator Preparation Institute Attn: Arts and Sciences
 Pasco-Hernando State College
 10230 Ridge Road, New Port Richey, FL 34654-5112
 EPI Office: (727) 816-3714
 Arts and Sciences Office: (727) 816-3325
 Email: artsandsciences@phsc.edu

Select ONE of the following options and fill in the necessary information:

_____ **Option 1:** I AM a full-time teacher or long-term substitute teacher

Name and address of school: _____

Grade Level: _____ Subject Area: _____

_____ **Option 2:** I am NOT a full-time teacher. I choose a traditional school field experience.

NOTE: PHSC/EPI will help set up the field experience for Pasco or Hernando County Schools.

I would like to conduct my 90-hour field experience in _____ Pasco County _____ Hernando County

Grade Level: _____ Subject Area: _____

_____ **Option 3:** I am NOT a full-time teacher. I choose a Florida Virtual School Internship

Grade Level: _____ Subject Area: _____

_____ (initial) I understand that the FLVS experience is an internship, NOT a field experience and I will be expected to participate for a minimum of nine weeks at ten hours per week.

_____ (initial) I understand that placements within FLVS are not guaranteed. There has to be a FLVS mentor available in your subject area, who is certified by the state to be a mentor teacher and is willing to take you on as a teacher-candidate.

_____ (initial) I understand that I must complete a minimum of 45 hours in each field experience course (EPI0945 and EPI00940) for a minimum total of 90 hours. Any hours that are in excess of 45 hours completed within the first field experience course will not carry over to the second field experience course because I must demonstrate the competencies learned within the EPI courses that I am concurrently enrolled in with the applicable field experience course.

_____ (initial) I understand that I must be able to dedicate time during the school day in order to complete the required field experience.

Print Name

Signature

Date

Please submit a double-spaced, typed response in 12-point font (either Calibri or Arial) and 1 inch margins in the following format. Please make sure that you have proofread your response prior to submission. It must be free of errors.

Full Name
Address
Phone Number
Email
Date

Teaching Philosophy

Please write a brief, one-page statement (a minimum of three paragraphs) that addresses the following questions:

- Why do you want to be a teacher?
- What qualities and skills do you possess that would help you become an excellent teacher?
- You can include your experiences, motivations and characteristics

Name: _____

Pre-Admission Score: _____

Date: _____

Program Exit Score: _____

INSTRUCTIONS:

This self-assessment is designed to familiarize you with the Revised (December 2010) Florida Educator Accomplished Practices (FEAPs) that are an integral part of the teaching and evaluating processes. Beside each critical skill listed below, identify the score that best describes your level of competency in the six (6) FEAPs at this time.

- If you are teaching, you will be able to answer the questions based on your classroom interactions.
- If you not teaching, then answer the questions as if this were your first week as a teacher.

At the end of the EPI program, you will take this assessment again, to judge if what you learned in the program helped you to develop skills that relate to the Florida Educator Accomplished Practices (FEAPs).

SCORING:

- 1- I consider myself to be a beginner with this skill
- 2- I am familiar with this skill but need increased knowledge/practice
- 3- I believe that I am very competent in this area.

Florida Educator Accomplished Practices (FEAPS)

QUALITY OF INSTRUCTION:

1. Instructional Design and Lesson Planning. Applying concepts from human development and learning theories, the effective educator consistently:

- _____ a. I align instruction with state-adopted standards at the appropriate level of rigor.
- _____ b. I sequence lessons and concepts to ensure coherence and required prior knowledge.
- _____ c. I design instruction for students to achieve mastery.
- _____ d. I select appropriate formative assessments to monitor learning.
- _____ e. I use diagnostic student data to plan lessons.
- _____ f. I develop learning experiences that require students to demonstrate a variety of applicable skills and competencies.

2. The Learning Environment. To maintain a student-centered learning environment that is safe, organized, equitable, flexible, inclusive, and collaborative, the effective educator consistently:

- _____ a. I organize, allocate, and manage the resources of time, space, and attention.
- _____ b. I manage individual and class behaviors through a well-planned management system.
- _____ c. I convey high expectations to all students.

- _____ d. I respect students' cultural, linguistic and family background.
- _____ e. I model clear, acceptable oral and written communication skills.
- _____ f. I maintain a climate of openness, inquiry, fairness and support.
- _____ g. I integrate current information and communication technologies.
- _____ h. I adapt the learning environment to accommodate the differing needs and diversity of students.
- _____ i. I utilize current and emerging assistive technologies that enable students to participate in high-quality communication interactions and achieve their educational goals.

3. Instructional Delivery and Facilitation. The effective educator consistently utilizes a deep and comprehensive knowledge of the subject taught to:

- _____ a. I deliver engaging and challenging lessons.
- _____ b. I deepen and enrich students' understanding through content area literacy strategies, verbalization of thought, and application of the subject matter.
- _____ c. I identify gaps in students' subject matter knowledge.
- _____ d. I modify instruction to respond to preconceptions or misconceptions.
- _____ e. I relate and integrate the subject matter with other disciplines and life experiences.
- _____ f. I employ higher-order questioning techniques.
- _____ g. I apply varied instructional strategies and resources, including appropriate technology, to provide comprehensible instruction, and to teach for student understanding.
- _____ h. I differentiate instruction based on an assessment of student learning needs and recognition of individual differences in students.
- _____ i. I support, encourage, and provide immediate and specific feedback to students to promote student achievement.
- _____ j. I utilize student feedback to monitor instructional needs and to adjust instruction.

4. Assessment. The effective educator consistently:

- _____ a. I analyze and apply data from multiple assessments and measures to diagnose students' learning needs, informs instruction based on those needs, and drives the learning process.
- _____ b. I design and align formative and summative assessments that match learning objectives and lead to mastery.
- _____ c. I use a variety of assessment tools to monitor student progress, achievement and learning gains.
- _____ d. I modify assessments and testing conditions to accommodate learning styles and varying levels of knowledge.
- _____ e. I share the importance and outcomes of student assessment data with the student and the student's parent/caregiver(s).
- _____ f. I apply technology to organize and integrate assessment information

CONTINUOUS IMPROVEMENT, RESPONSIBILITY AND ETHICS

1. Continuous Professional Improvement. The effective educator consistently:

- _____ a. I design purposeful professional goals to strengthen the effectiveness of instruction based on students' needs.
- _____ b. I examine and use data-informed research to improve instruction and student achievement.
- _____ c. I use a variety of data, independently, and in collaboration with colleagues, to evaluate learning outcomes, adjust planning and continuously improve the effectiveness of the lessons.
- _____ d. I collaborate with the home, school and larger communities to foster communication and to support student learning and continuous improvement
- _____ e. I engage in targeted professional growth opportunities and reflective practices.
- _____ f. I implement knowledge and skills learned in professional development in the teaching and learning process

2. Professional Responsibility and Ethical Conduct. Understanding that educators are held to a high moral standard in a community, the effective educator adheres to the Code of Ethics and the Principles of Professional Conduct of the Education Profession of Florida, pursuant to State Board of Education Rules 6B1.001 and 6B-1.006, F.A.C., and fulfills the expected obligations to students, the public and the education profession.

- _____ a. I understand that educators are held to a high moral standard in a community, and that the effective educator adheres to the Code of Ethics and the Principles of Professional Conduct of the Education Profession of Florida, pursuant to State Board of Education Rules 6B-1.001 and 6B-1.006, F.A.C.,
- _____ b. I fulfill the expected obligations to students, the public and the education profession.

TOTAL SCORE: _____

SCORES

39: LOW - You are in the right place! The Educator Preparation Institute will teach you the skills to become proficient in all 13 FEAPs. This score is expected if you've never taught in a classroom before, however, if you are currently teaching, the EPI will help you develop and implement the FEAP competencies in your classroom!

40-78: AVERAGE - This score is typical of a first year teacher. The Educator Preparation Institute will help you fill in the gaps to become truly successful in your classroom!

79-117: OUTSTANDING - You have an understanding of the FEAPs as this score is typical of a teacher who has been teaching for 3 years. The Educator Preparation Institute will aid you in fully developing your potential in the classroom!

Regardless if you scored 37 or 117, we look forward to having you in the Educator Preparation Institute as we feel confident that the EPI will give you the tools to become an outstanding Educator!